



WARREN
GOLF & COUNTRY CLUB

31ST SINGAPORE LADIES AMATEUR OPEN GOLF CHAMPIONSHIP 2020

6 - 9 April 2020

WARREN GOLF & COUNTRY CLUB

TERMS OF COMPETITION

The following terms of the competition, together with any additions or amendments as published by the Tournament Committee at the host club, will apply to this Championship.

1. GENERAL

- a. The 31st Singapore Ladies Amateur Open Golf Championship will be played at Warren Golf Club, from 06 to 09 April 2020 following the Rules of Golf as approved by R&A Rules Limited and with the Local Rules approved by the OC.
- b. The practice round on 06 April is optional.

2. ELIGIBILITY

- a. Entries are open to amateur lady golfers with a USGA Handicap Index of 18.0 or lower, as of 1 Mar 2020.
- b. They must hold a USGA Handicap Index of 18.0 or lower as of 1 Mar 2020. Foreign players may use an equivalent non-USGA internationally recognized handicap.
- c. All entries will be subjected to the approval of the OC which reserves the right to accept, limit or reject any entries without giving reasons for its decision.
- d. Entrants must conform in all respects to the Rules of Amateur Status as approved by R&A Rules Limited.

3. TOURNAMENT FORMAT OF PLAY

- a. Handicap Index for the tournament is as of 1 Mar 2020. Competitors are responsible for the accuracy of their Handicap Index.
- b. The Championship shall be 54 holes Stroke Play over three rounds of 18 holes.
(Lowest gross score over 54 holes to determine the Overall Champion and Runner-Up)
- c. The Divisions will be as follows:

Division	Age <i>(As Of 1 Jan. 2020)</i>	Handicap Index <i>(As Of 1 Mar. 2020)</i>	Means	Session	Cut
Open Division	No Restrictions	10.0 and below	Walking	Am	35 pax + Ties
Mid-Amateur Division 1	35 yrs. old & above	10.0 and below	Buggy	PM	TBC
Mid-Amateur Division 2	35 yrs. old & above	10.1 to 16.0	Buggy	PM	TBC

- Announcement of the Mid-Amateur Division 1 & 2 Cut will depend on the weather condition and shall be announced during the 1st Round.
- Age and Handicap Index will be verified at the time of registration.

d. Team Event by Division over 54 Holes

- A team of 2 or 3 players (in the same division) may be field by each participating club/country. The 2 best gross scores out of 3 players will count for each day of play. In the event of a tie, the 3rd player's score will be considered. If there is still a tie, the 3rd team member's score for the 1st day will be taken into account. If there is still a tie, the team with the lowest individual gross score will be taken into account.

(Note: Only competitors playing in the Individual Event can participate in the Team Event)

- e. The OC reserves the right to decide on the adjustment to the handicap index range of any Divisions based on the entries received.

4. SIZE OF FIELD

- The field will be limited to a maximum of 160 ladies. If the number of entries received exceeds this limit, entries will be accepted based on the applicants with the lowest Handicap Index.
- The OC also reserves the right to refuse any entry without assigning any reason for such refusal. The decisions of the OC on the acceptance or refusal of any entry shall be final.

5. ENTRY

- The entry fee for the Individual Event for the Mid-Amateur Division is inclusive of green & buggy fees for the tournament & practice rounds while the Open Division is inclusive of green fee for the tournament rounds and one (1) buggy fee for the practice round. All entries fees are subject to 7% GST.

OPEN DIVISION	
<i>(walking for tournament rounds; inclusive of the buggy for a practice round only & excluding GST)</i>	
LOCAL	FOREIGNER
S\$300	S\$435

MID-AMATEUR DIVISION		
<i>(inclusive of the buggy for practice & tournament rounds & excluding GST)</i>		
CATEGORY	LOCAL	FOREIGNER
Non-Evergreen Member	S\$450	S\$530
Evergreen Member	S\$390	
WGCC Member	S\$250	
WGCC & Evergreen Member	S\$240	

- b. All Entry fees may be settled through credit card upon registration completion.
- c. Entries must be on the official entry form duly endorsed by the Club Captain, General Manager or Golf Manager of the players' home club. If a player has her Handicap Index maintained at more than one Club, she shall play off the lower/lowest Handicap Index.
- d. There will be no refund of the entry fee after the closing date.
- e. The entry fee for the Team Event is S\$45 per team of two or three players. Team members must be from the same country. Each country may field more than one team.
- f. Cash payment must be paid upon registration for last-minute entries of the Team Event by foreign participants.
- g. For Local participants joining the Team event, the entry fee of S\$45 per team will have to be paid by the Team Captains on registration day i.e. Monday 6 April 2020.
- h. All foreign entries must be sent with the entry fee.

6. CLOSING DATE

- a. The closing date is Monday, 16 March 2020, at noon Singapore Time. Late entries may be accepted at the sole discretion of the OC.

7. PRACTICE

- a. The course is available to players for practice on Monday, 06 April 2020. Slots will be reserved for foreign participants. Local participants are to call Warren Golf & Country Club Booking Hotline one week before to make your bookings.
- b. No multiple ball play shall be allowed during the practice round.
- c. Players are not allowed to practice on the course after their round on any day of the Championship.

8. OFFICIAL HOTEL

a. Official accommodation has been arranged at:

Mercure Hotel
Orchard District 28 Stevens Road, #01-02
Singapore - 257878

Novotel Singapore
Orchard District, 28 Stevens Road, #01-01
Singapore 257878

Email Hotel Booking and Entry form to shahrin@sqa.org.sg or june@sqa.org.sg
Please refer to the attached room reservation form for more details

9. TRANSPORT

a. All foreign players and officials staying at the Official Hotel will be entitled to the following:

- Arrival: Airport meet & greet with free transfer to (Hotel)
- Departure: Free transfer to Airport from (Hotel)
- Daily return transfers from (Hotel) to Warren Golf Club

10. WELCOME RECEPTION on 06 April 2020

a. Welcome Reception for the Open Division will be the running buffet in a conference room on Monday, 06 April 2020 after completion of the Practice Round.

b. Welcome Ceremony for Mid-Am Division will be at Tee Bar at 7 pm after completion of the practice round.

All participants and officials are cordially invited to the Welcome Ceremony.

11. PRIZE PRESENTATION DINNER on 09 April 2020

a. All participants and officials are cordially invited to a Prize Presentation Ceremony cum Farewell Dinner on 09 April at Tee Garden in Warren Golf Club, upon completion of the 3rd & Final round of the competition.

b. Given the above, foreign participants are advised to book their departures for 10 April 2020.

12. GENERAL INFORMATION

a. Apart from the Welcome Reception & Prize Presentation Dinner, all meals and refreshments taken at the club must be paid for by the participants.

13. FOREIGN PARTICIPANTS

- a. Visitors to Singapore must hold valid travel documents with a minimum validity of 6 months. Please visit the website: www.ica.gov.sg to check on visa requirements.

14. PRIZES

The following prizes will be awarded:

- a. Open Division Best Gross – Champion, 1st Runner Up, 2nd Runner-Up
- b. Team Best Gross – Champion & Runner-Up for all divisions.
- c. Gross and Nett prizes for all divisions.
- d. Mid-Amateur Division players are NOT eligible to win the Open Division Best Gross prizes.

15. CADDIES & BUGGIES & TROLLEYS

- a. OPEN division players are prohibited from the use of caddies & buggies throughout the championship.
- b. The use of motorized trolleys is prohibited.
- c. Manual trolleys will be provided for ALL foreign participants.
- d. Players in the Mid-Amateur divisions shall use buggies throughout the Championship and are responsible for any damage to their buggies. Buggies must not be driven up on to the putting green. A serious breach of this etiquette, the misuse of buggies or repeated failure to heed instruction on the restriction of the movement of buggies, may result in disqualification.
- e. Players in the Mid-Amateur divisions aged 70years and above as of 1 January 2020 may opt to use a caddy. Caddy fee is applicable and must be paid directly to the caddy. All other age in this division will be prohibited to use a caddy.
- f. A buggy is part of the player's equipment.
- g. When one buggy is shared by two players, the buggy and everything in it are deemed to be the equipment of the player whose ball is involved except when the buggy is being moved by one of the players, the buggy and everything in it is deemed to be the equipment of that player

16. DRAW

- a. The draw list for the first round will be made by the OC before the start of the Championship. The draw for the second & third rounds will be based on the cumulative gross scores of the preceding rounds.

17. TIME OF STARTING

- a. Players shall start at the time and in the order indicated in the draw. No substitution of players and changes in starting times shall be permitted after the draw has been made.
- b. If a player arrives at her starting tee, ready to play, within five minutes after her starting time, in the absence of circumstances that warrant waiving the penalty or disqualification as provided in Rule 5.3a, the penalty for failure to start on time is two strokes at the first hole. Penalty for lateness beyond five minutes is a disqualification.
- c. The OC reserves the right to fix and/or alter the starting times.

18. SUBMISSION OF SCORECARD

- a. Players should check their cards in the returning area (scoring table) and ensure that they are correct and signed. Any doubtful points should be settled with the OC before returning the scorecard.
- b. A player is deemed to have returned her scorecard and no further amendments may be made once she has left the returning area (scoring table) or the demarcated area where it exists.

19. DECISION OF TIES

- a. In the event of a tie, the Club's countback system shall apply.
- b. In the event of a tie or ties for the Overall Champion, there shall be a sudden death play-off, until a winner is decided.
- c. In the event of inclement weather or other reasons making the play-off impractical, the OC's decision to determine the Overall Champion is final.

20. SUSPENSION OF PLAY FOR A DANGEROUS SITUATION (NOTE TO RULE 5.7b)

- a. Suspension of play (siren signal – one long blast):
 - i. When play is suspended by the OC for a dangerous situation, players must discontinue playing immediately.
 - ii. The penalty of breach of rule: Disqualification
- b. Resumption of play (siren signal – one short blast):
 - i. Resumption of play will be signaled by one short blast.
 - ii. The penalty of breach of rule: Disqualification
- c. All practice areas that are in open areas shall be closed during suspension for a dangerous situation until the OC has declared them open.

21. INCLEMENT WEATHER

- a. If the first round of the Championship cannot be completed, it shall be continued the next day before the commencement of the second round.
- b. If the second round of the Championship cannot be completed, it shall be continued the next day before the commencement of the third round.
- c. If the second and/or third round cannot be completed, the rounds shall be abandoned. The result of the tournament will then be based on the completed rounds.
- d. However if the Tournament Committee considers that for any reason the course is not in a playable condition or due to unforeseen circumstances that completion of the round is deemed impossible, it may order a temporary suspension of play or declare play null and void and cancel all scores for the round in question. When a round is canceled, all penalties incurred in that round are canceled.
- e. The decision of the Tournament Committee will be final.

22. PACE OF PLAY

- a. Rule 5.6b (Prompt Pace of Play) will be strictly enforced using the 'Group Pace of Play' system. See Memorandum on Pace of Play guidelines attached at the end of the TOC.

23. DISPUTES OR DOUBT AS TO PROCEDURE

- a. If there is a doubt as to the correct procedures, players are to refer to the Tournament Rules Official. If a Tournament Rules Official is not immediately available, a player (having notified her marker) may elect to play two balls following Rule 20.1c(3) and obtain a ruling after the round, before signing and returning of the scorecard.
- b. No spectators (including parents or accompanying officials) are to enter any discussion on a matter under dispute.

24. SGA REFEREES

- a. The appointed SGA Referees' decision on all matters about the Rules of Golf is final.

25. TOURNAMENT DIRECTOR

- a. The Tournament Director's decision on all matters is final.

26. INSURANCE

- a. All players are required to have appropriate golfing insurance.

27. DRESS CODE

- a. Players must be properly attired on the golf course. Blue jeans, designer jeans, round neck T-shirts and tank tops are prohibited.
- b. This dress code will be used in conjunction with any additional dress code restrictions of the host club. A player violating this dress code will not be permitted to start the tournament. A violation of this dress code by a player during the stipulated round must be rectified without undue delay or the player will not be allowed to continue play.
- c. Soft spikes shoes are compulsory.

28. CONDUCT OF PLAYERS

- a. All players should conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be.
- b. Any action contrary to the spirit of the game such as abusive language, throwing of clubs, or other disruptive behaviors, will not be tolerated and may result in a player not being able to continue in this competition.
- c. The use of mobile phones (except in an emergency) is not allowed on the course.

29. SPECTATORS/ACCOMPANYING OFFICIALS/PARENTS

- a. Spectators/accompanying officials/parents, IF allowed on the course by the host club, must always remain on the cart paths. They must stay off the greens and out of the bunkers at all times. They are prohibited from using golf buggies.
- b. They should maintain a reasonable distance from the players to avoid the appearance that they are imparting advice or assisting the player in any way. They may approach a player for a moment to exchange clothing, food, or beverages, but should not have prolonged contact.
- c. Those found violating these policies may be asked to leave the course.

30. AMENDMENTS TO CONDITIONS

- a. The OC reserves the right to amend these Championship conditions



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MEMORANDUM ON PACE OF PLAY

GENERAL

Group Pace of Play Policy will be used for this tournament.

GROUP PACE OF PLAY POLICY

1. The maximum time allowed for the round shall be decided by the Tournament Committee. The hole by hole allotted time is provided on the Official Notice Board and/or in the Notice to Competitors.
2. The Singapore Golf Association Group Pace of Play policy leaves the responsibility for maintaining the pace of play where it belongs, with the players. The first group in the field should play efficient golf. The following group should keep up with the group in front of them.
3. There will be time-keepers present on the 4th, 9th, 13th and 18th hole with whom players can check on their pace.
4. The first group in the field must complete play at the 9th hole and 18th hole no later than the time established by the Tournament Committee.

Subsequent groups are held to the same standard. If they are unable to meet the prescribed standard due to slow play ahead of them they will be considered to have met the standard if they complete play at the 9th hole and 18th hole within the time established by the Committee and/or any mitigating circumstances that may have held them back. A group is considered to have completed the play of a hole when all players in the group have holed out and the flagstick is replaced in the holes.

5. Subsequent groups, other than the lead group, will be deemed to be OUT OF POSITION when the group is behind on their allotted time. Upon completing the 9th or 18th hole everyone in the group, are liable to a pace of play penalty assessed to them if the group is behind their allotted time and no mitigating circumstances exist. The pace of play penalties is to be added to the score on the 9th or 18th hole. The tournament officials or rules officials will notify players officially on this if a

penalty is assessed. No notice or warnings are required to be given to players with this pace of play at the intermediate checkpoints but officials will endeavor to do so at checkpoints on the 4th and 13th hole advising that the group may be liable to a slow-play penalty at the 9th or 18th hole.

OUT OF POSITION

6. If the lead group is behind its expected time after completing the intermediate checkpoint, the group may be advised that they are liable to a penalty if they fail to complete the first nine holes in their expected time.

7. If they pass the second intermediate checkpoint, behind their expected time, the group may be advised that they are liable to a penalty if they do not complete the round within their expected time. If they have had a penalty on the first nine holes and again fail to complete the round of eighteen holes within their expected time, a two-stroke penalty will be added to their score on the finishing hole. A group may appeal in the scoring area before submitting their scorecards.

8. If any subsequent group completes the intermediate checkpoint behind its expected time the group is liable to a penalty if they fail to complete the first nine on their expected time.

9. If they pass the second intermediate checkpoint, behind their expected time they are liable to a slow-play penalty if they do not complete the round within their expected time. If they have had a penalty on the first nine holes and again fail to complete the round of eighteen holes within their expected time, a two-stroke penalty shall be added to their score on the finishing hole. A group may appeal in the scoring area before submitting their scorecards.

Note: Officials would attempt to inform players that they are behind on their pace of play and may be liable to penalties should they fail to meet the expected time when they complete the nine holes or complete the round. However, penalties on the 9th or 18th hole may be assessed even if no notice or warnings have been given to the group at the intermediate checkpoints. A group that receives a penalty on the first nine holes is not absolved from penalty unless an appeal is made and the tournament committee upholds the appeal.

10. In the Note to Players, the allotted time on a hole by hole basis will be provided on the Official Notice Board. These times are adjusted based on the difficulty of the course and the ability of the field. They include time to search for lost balls and deal with other common occurrences encountered during play. The normal speed of play should result in completing play before the time indicated. If a group falls behind, they

are expected to play efficient golf and make up the lost time. This might mean playing ready golf i.e. playing out of turn, which is allowed in stroke play.

11. It is the PLAYERS' RESPONSIBILITY to know their group's position relative to the published Pace of Play and to ensure they play within the published limits. Failure to play within the Pace of Play guidelines will result in

a Pace of Play penalty unless players appeal and the Committee upholds their appeal.

12. A player concerned about a slow player(s) in his group should first speak with the player(s) and encourage them to play more efficiently. Then, the concerned player may, before or after penalties are assessed, ask to have the group monitored. The individual player does not have to be identified; the request just needs to be made. At some point during the stipulated round, the group will be monitored. If a player is identified as holding up the pace of the group, penalties may be applied to that player and rescinded from the others.

APPEAL PROCESS

13. The Pace of Play penalties may be appealed to the Committee and must be made before scorecards are signed and returned. In order for an appeal to be considered, there must have been an action by the Committee e.g. waiting for a rules official to arrive for a ruling, a circumstance beyond the player's control, or some similar occurrence that contributed to the delay, such as an action by an individual member of the group. If a group receives a penalty for exceeding the pace of play for each nine, both penalties may be appealed, however, each appeal must be made and handled separately. Each appeal may result in a one-step reduction of a penalty (i.e., three strokes to one stroke then one stroke to no penalty, but not three strokes to no penalty).

PENALTIES FOR BREACH OF PACE OF PLAY POLICY

14. 1st Breach of the Pace of Play Policy – One Stroke Penalty.

15. 2nd Breach of the Pace of Play Policy – Two-Stroke Penalty.

16. The maximum penalty per round of 18 holes is 3 Strokes.