**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| Name of Organisation: |  |
| Family Name of Delegate: |  |
| First Name of Delegate: |  |
| Role within Organisation: |  |
| Telephone No: |  |
| Mobile Telephone No: |  |
| Email Address: |  |

# PAYMENT INSTRUCTIONS

|  |
| --- |
| ***Please pay the sum of £650 GBP (per person)*** |
| ***Payment should be made by credit card and should reach us no later than 30 June 2016.***  |
| ***Please debit my***  | ***MasterCard*** |  | ***VISA*** |  | ***(please tick)*** |
|  |
| ***Card no.*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |
| ***Start Date*** | ***(M)*** | ***(Y)*** | ***Expiry Date*** | ***(M)*** | ***(Y)*** |
|  |
| ***Name and Initials on card*** |  |
| ***Authorised signature*** |  |

**ARRIVAL INFORMATION**

|  |  |
| --- | --- |
| *Arrival Date* |  |
| *Arrival Time* |  |
| *Flight Number*  |  |
| *Airport/Terminal Number* | *Glasgow/ Terminal* |
| *Making Own Arrangements – Please provide details* |