**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| Name of Organisation: |  |
| Family Name of Delegate: |  |
| First Name of Delegate: |  |
| Role within Organisation: |  |
| Telephone No: |  |
| Mobile Telephone No: |  |
| Email Address: |  |

# PAYMENT INSTRUCTIONS

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Please pay the sum of £650 GBP (per person)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Payment should be made by credit card and should reach us no later than 30 June 2016.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Please debit my*** | | | | ***MasterCard*** | | | | | | | |  | | | ***VISA*** | | | |  | | ***(please tick)*** | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Card no.*** |  |  |  | |  | |  | |  | |  | | |  | |  |  |  | |  | |  |  | |  | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Start Date*** | | | | | | | | ***(M)*** | | ***(Y)*** | | | ***Expiry Date*** | | | | | | | | | | | ***(M)*** | | ***(Y)*** | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Name and Initials on card*** | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| ***Authorised signature*** | | | | | |  | | | | | | | | | | | | | | | | | | | | | |

**ARRIVAL INFORMATION**

|  |  |
| --- | --- |
| *Arrival Date* |  |
| *Arrival Time* |  |
| *Flight Number* |  |
| *Airport/Terminal Number* | *Glasgow/ Terminal* |
| *Making Own Arrangements – Please provide details* | |